



New Mexico State Investment Council (NMSIC) Internship Program

Investment Council Intern

Santa Fe, New Mexico (In-Person)

Paid Internship

Semester-Based or Summer 2026

About the NMSIC

The New Mexico State Investment Council (NMSIC) is responsible for the prudent investment and management of New Mexico's multi-billion-dollar permanent endowment funds. Our mission is to maximize returns for the benefit of current and future generations of New Mexicans while maintaining transparency, integrity, and sound fiscal stewardship.

The NMSIC Internship Program provides an exceptional opportunity for students to gain hands-on experience working with professionals in a dynamic, public-sector investment environment.

Position Overview

The Investment Council Intern will work in-person at NMSIC's Santa Fe office, assisting staff with research, analysis, data management, and operational support. Interns will gain valuable insight into institutional investing, portfolio management, and the operations of a public investment fund. This position is ideal for students who are detail-oriented, motivated to learn, and interested in pursuing a career in finance, investments, public administration, or economics.

Key Responsibilities

- Assist with financial data collection, organization, and analysis.
- Conduct research on markets, asset classes, and economic trends.
- Support investment professionals with portfolio monitoring and reporting tasks.
- Review and organize investment documents, contracts, and meeting materials.
- Participate in internal meetings and special projects.
- Provide administrative and analytical support to staff as needed.

Qualifications

- Current enrollment in an accredited college or university (Undergraduate or Graduate level).
- Major in Finance, Economics, Accounting, Business Administration, Political Science, or a related field preferred.
- Strong analytical, communication, and organizational skills.
- Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint).



- Ability to work independently and collaboratively in a professional office environment.
- Demonstrated interest in finance, government, or public service.

Learning Outcomes

- Direct experience working in a professional, in-person office setting.
- Insight into public fund investment management and governance.
- Practical skills in data analysis, research, and financial reporting.
- Networking opportunities with experienced investment professionals.

Application Process

Interested candidates should submit the following:

1. Resume
2. Cover Letter explaining their interest in the internship and relevant experience
3. Unofficial Transcript (if applicable)

Applications may be submitted via [insert email or HR link].

Equal Opportunity Employer

The New Mexico State Investment Council is an equal opportunity employer committed to diversity and inclusion. All qualified applicants will receive consideration for this internship without regard to race, color, religion, gender, national origin, disability, or protected veteran status.