**Rehab Counselor III (DVR #10280)**

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**Agency**

Division of Vocational Rehab

**Posting End Date**

07/29/2025

**Job Posting Type**

Continuous Job Opening

**For more Job Requirements & Classification Description:**

**Job ID**

156229

**Location**

Las Vegas

**Full/Part Time**

Full-Time

**Regular/Temporary**

Sponsored Term

**Salary**

$23.07 - $36.91 Hourly

$47,989 - $76,782 Annually

This position is a Pay Band 65

**Posting Details**

The New Mexico Division of Vocational Rehabilitation (NMDVR) is a state-run agency dedicated to assisting individuals with disabilities in achieving employment success. Through services such as vocational counseling, job placement assistance, training and education, assistive technology, and support services, NMDVR aims to enhance the employability and independence of people with various disabilities. Tailoring its programs to meet individual needs, the agency is committed to facilitating competitive employment and fostering independence among its clientele.  
  
This position requires the ability to obtain a current and unexpired New Mexico Rehabilitation Counselor License at the time of hire. If you are not currently licensed through the New Mexico Public Education Department (PED), you must work toward and obtain a level 1 license in rehabilitation counseling within one (1) year of hire. All selected applicants must be able to pass a Public Education Department background check.  
  
This posting will be used for ongoing recruitment and may close at any time. Applicant lists may be screened more than once.

**Why does the job exist?**

This position will provide vocational rehabilitation services to persons with disabilities to include transition students and youth with disabilities who are eligible for Vocational Rehabilitation Services to achieve a suitable employment outcome.

**How does it get done?**

Providing vocational rehabilitation counseling to individuals with disabilities and their families; assist in removing barriers to employment due to personal, vocational, social, psychological, financial, and educational concerns and issues; counsel participants on effective action to eliminate or reduce impediments to employment, achieve independent living and vocational goals. Assist eligible participants to include students, youth, and adults with disabilities, in exploration and choice of appropriate vocational goals; provide vocational information about career paths, job trends, and salaries. Jointly develop an Individualized Plan for Employment (IPE) with the participant; identify specific objectives to achieve vocational goals; assist participants to develop strategies to overcome and resolve barriers that may arise during the rehabilitation process; identify services needed to achieve objectives; negotiate terms of the IPE with other professionals as needed. Assist with supported employment services with participants who are determined to be the most significant disabled. Provide and coordinate services for participants; collaborate with community programs and professionals for medical, psychological, vocational, educational, or other services; staff cases and review client progress. Amend the IPE with the participant based on assessment of progress toward achieving objectives; monitor quality and timeliness of services and renegotiate terms of service provision appropriately.

**Who are the customers?**

People with disabilities, New Mexico Department of Vocational Rehabilitation (NMDVR) Staff, Partner Agencies, and the General Public.

**Ideal Candidate**

The Ideal candidate will possess the following:  
\* Master's degree in rehabilitation counseling and CRC - Certified Rehabilitation Counselor certification  
\* Three years' experience in case management  
\* Three years' experience in counseling  
\* Strong Computer Skills, preferably using the AWARE system  
\* Strong Communication Skills  
\* Proof of a Strong Work Ethic  
\* Proof of success in being a team player  
\* A passion to assist individuals with disabilities

**Minimum Qualification**

Bachelor's degree from an accredited college or university in Vocational Rehabilitation, Sociology, Psychology, Guidance and Counseling, Social Work, Special Education, or related degree as referenced by statute.

**Employment Requirements**

Must be able to pass background and obtain and maintain a Certified Rehabilitation Counselor Certification (CRC) issued by the Commission on Rehabilitation Counselor Certification or be eligible to sit for the CRC examination.  
  
Must obtain and maintain New Mexico Rehabilitation Counselor Licensure as defined in the New Mexico Public Education Department Rules (6.63.11) NMAC with in one (1) year of hire.

**Working Conditions**

Computer, tablet and general office equipment, Office setting, Exposure to Visual/Video Display terminal and computer and telephone usage. Must be able to lift up to 20 lbs. Regular travel is required within service territory, including occasional overnight travel.

**Supplemental Information**

Do you know what Total Compensation is? [Click here](http://www.spo.state.nm.us/total-compensation.aspx)

Agency Contact Information: Casilda Gallegos (575) 781-0629. [Email](mailto:casilda.gallegos@state.nm.us)

For information on Statutory Requirements for this position, click the Classification Description link on the job advertisement.

**Bargaining Unit Position**

This position is covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.