

**Northeast ENLACE Student Ambassador**  
**Center for the Education & Study of Diverse Populations (CESDP)**  
**at New Mexico Highlands University (NMHU)**

**Engaging Latino Communities for Education (ENLACE)** firmly embraces its mission of fostering leadership, collaboration, advocacy, and community stewardship via career and college preparation. Student success initiatives are fundamental in supporting New Mexico's diverse students to access different career and college opportunities.

CESDP at NMHU is looking for enthusiastic, driven, and organized *NMHU NE ENLACE Student Ambassador* with a passion to nurture the cultural and linguistic assets of students, positioning them to be unique contributors to society and their future work environments.

*NMHU NE ENLACE Student Ambassadors* gain valuable leadership experience that transforms communities, schools, and the youth of New Mexico. The *NMHU NE ENLACE Student Ambassador* will collaboratively develop projects and provide services to the students, schools, and families of northeastern New Mexico. Success in this position requires in-person interactive workshops and consistent follow-up visits to Las Vegas, NM, area schools and communities. The *NMHU NE ENLACE Student Ambassador* will actively coordinate with NMHU and the NE ENLACE team.

**ENLACE Student Ambassador Responsibilities**

- Mentor high school students and/or first-year college students.
- Work with parents/families/guardians and facilitate workshops in Spanish and/or English on the following topics:
  - Career and college preparation and planning,
  - Student leadership development, and
  - Goal setting and achievement.
- Collaborate with various departments on and off campus to plan, design, and/or carry out NMHU and NE ENLACE events according to school/community needs.
- Utilize Microsoft Suites to maintain effective data collection, analysis, and communications.
- Attend an ambassador training at the beginning of each semester.
- Meet with an NMHU or NE ENLACE mentor at prescribed times to ensure academic and personal success.
- Complete an average of 10 service-learning hours with NMHU and NE ENLACE each week per semester.
- Ability to lift and carry a minimum of 20 pounds.

**2023-2024 NMHU NE ENLACE Required Commitments – Stipend of \$4,999/semester served**

- Bi-weekly/monthly meeting with mentor, coach, or NE ENLACE staff
- Per semester, partner with a local high school AND their feeder middle school:
  - Engage student cohorts with career and college exploration and preparation, minimum 2x/semester/cohort
  - Engage families in career and college preparation, minimum 2x/semester.
  - Recruit and engage stakeholders for events at NMHU, the community, and beyond
- Participate in monthly mentorship sessions with NMHU first-year students.
- **Mandatory Events:**
  - Fall 2023:
    - Fall orientation
    - Hispanic Heritage Month Events
    - NMHU Mantanza Celebration
    - Campus Tours with school sites partnering with ENLACE
    - Student Leadership Institute at La Cosecha 2023
  - Spring 2024
    - Spring orientation
    - Dia de los Niños celebration
    - Campus Tours with school sites partnering with ENLACE
    - Student Leadership Institute at NMABE 2024
    - FAFSA night(s)

### **Minimum Qualifications**

- Must be enrolled in 6 or more credit hours pers semester and stay enrolled throughout the semester
- Must have and maintain a 2.50 GPA or higher
- Graduate-level student at NMHU
- Practice and uphold professionalism including responsibility, dependability, and punctuality
- Excellent communication skills (verbal and written)
- Bilingual and Biliterate
- Spanish/English (preferred)
- Sincere desire and enthusiasm to represent NMHU and NE ENLACE with diverse youth and families
- Reliable transportation

### **Preferred Knowledge, Skills, and Abilities**

- Operate technology and job-related software programs
- Independent decision making and problem solving
- Practice/application of strong interpersonal skills while working with diverse populations
- Work as a member of a team and independently as needed
- Prioritize, organize, and complete tasks according to plans and deadlines
- Follow FERPA (Family Educational Rights & Privacy Act) guidelines
- Perform multiple tasks effectively
- Work under pressure to meet established deadlines
- Provide quality services

### **Incentives**

- ENLACE is a state-wide recognized program
- Leadership development
- Gain experience for resume and opportunity for professional recommendations
- Opportunities for exposure to various regional and state conferences and gatherings
- Active involvement in events that impact students in the Las Vegas, NM, area
- Tuition stipend available based on services provided each semester paid directly to your student account
- Learning Outcomes & Transferable Skills
  - Inter-organizational collaboration
  - Educational and organizational leadership
  - Youth, family, and community partnership
  - Advocacy for diverse populations
  - Coordinating and facilitation of campus and/or community events
  - Ethical decision-making based on personal and social responsibility
  - Management and oversight relating to recruitment, training, and evaluation

### **NMHU Diversity Statement**

NMHU believes in creating spaces of equity for all students through its institutional policies and practices. As an institution of learning, it understands that its efforts at creating a campus environment that recruits, advocates for, and values the cultural and linguistically different assets that marginalized communities bring to the teaching, learning and research experience is both invaluable and constantly evolving. As such, NMHU is committed to advancing and promoting a welcoming and inclusive university environment that recruits broadly, supports equity, and constantly improves diverse student, faculty, and staff retention and success.

NMHU acknowledges that we are on the ancestral territories of the Tanoan tribes including the 19 Pueblos, the Apache, the Comanche, the Diné, the Kiowa, and the Ute. We pay our respects to elders both past and present. And, we recognize these Peoples were displaced to accommodate others in the name of progress. With humility, we recognize and respect all Indigenous Peoples, their histories, and their ties to the land.

**APPLY HERE:** <https://forms.office.com/r/sB6nSb9NXy> Open until filled....

# Be A Positive Force for Youth in NM



**Become a NE ENLACE @NMHU Student Ambassador!!!**

**GAIN VALUABLE LEADERSHIP EXPERIENCE**  
while influencing  
**STUDENT SUCCESS**

(Stipend provided! Graduate Students Preferred)

**Scan the QRCode to APPLY TODAY!**

**ENLACE**

*"Si Se Puede. Reach Your Dreams"*

**H** NEW MEXICO  
HIGHLANDS  
UNIVERSITY



Contact Us for a Complete  
Student Ambassador Description  
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