**Vocational Rehabilitation Counselor-A (DVR#10261)**

**Agency Posting End Date**

Division of Vocational Rehab 08/26/2023

**Job Posting Type Job ID**

Continuous Job Opening 135044

**Location Full/Part Time**

Taos Full-Time

**Regular/Temporary**

Sponsored Term

**Salary**

$21.13 - $33.81 Hourly

$43,954 - $70,326 Annually

This position is a Pay Band 65

**Posting Details**

This position requires the ability to obtain a current and unexpired New Mexico Rehabilitation Counselor Licensure at the time of hire. If you are not currently licensed through the New Mexico Public Education Department (PED), you must work toward and obtain a level 1 license in rehabilitation counseling within one (1) year of hire. All selected applicants must be able to pass a Public Education Department background check.  
  
THIS POSTING WILL BE USED FOR ONGOING RECRUITMENT AND WILL REMAIN OPEN UNTIL FILLED.

**Why does the job exist?**

This position will provide vocational rehabilitation services to persons with disabilities to include transition students and youth with disabilities who are eligible for Vocational Rehabilitation Services to achieve a suitable employment outcome.

**How does it get done?**

Providing vocational rehabilitation counseling to individuals with disabilities and their families; assisting in removing barriers to employment due to personal, vocational, social, psychological, financial, and educational concerns and issues; counseling participants on effective action to eliminate or reduce impediments to employment, achieve independent living and vocational goals. Assist eligible participants including students, youth, and adults with disabilities in exploring and choosing appropriate vocational goals; provide vocational information about career paths, job trends, and salaries. Jointly develop an Individualized Plan for Employment (IPE) with the participant; identify specific objectives to achieve vocational goals; assist participants to develop strategies to overcome and resolve barriers that may arise during the rehabilitation process; identify services needed to achieve objectives; negotiate terms of the IPE with other professionals as needed. Assist with supported employment services with participants who are determined to be the most significantly disabled. Provide and coordinate services for participants; collaborate with community programs and professionals for medical, psychological, vocational, educational, or other services; staff cases and review client progress. Amend the IPE with the participant based on the assessment of progress toward achieving objectives; monitor service quality and timeliness and renegotiate service provision terms appropriately.

**Who are the customers?**

People with disabilities, New Mexico Department of Vocational Rehabilitation (NMDVR) Staff, Partner Agencies, and the General Public.

**Ideal Candidate**

The Ideal candidate will possess the following:  
\* Master's degree in rehabilitation counseling and CRC - Certified Rehabilitation Counselor certification  
\* Three years' experience in case management  
\* Three years' experience in counseling  
\* Strong Computer Skills, preferably using the AWARE system  
\* Strong Communication Skills  
\* Proof of a Strong Work Ethic  
\* Proof of success in being a team player  
\* A passion to assist individuals with disabilities

**Minimum Qualification**

Bachelor's degree from an accredited college or university in Vocational Rehabilitation, Sociology, Psychology, Guidance and Counseling, Social Work, Special Education, or related degree as referenced by statute, with no experience required.

**Substitution Table**

**No substitutions. Must possess required licensure, certification or registration and required number of years of experience.**

**Employment Requirements**

Must be able to pass background and obtain and maintain a Certified Rehabilitation Counselor Certification (CRC) issued by the Commission on Rehabilitation Counselor Certification or be eligible to sit for the CRC examination.  
  
Must obtain and maintain New Mexico Rehabilitation Counselor Licensure as defined in the New Mexico Public Education Department Rules (6.63.11) NMAC within one (1) year of hire.

**Working Conditions**

Professional office setting. Sedentary work with occasional lifting; extensive work with the public, extensive use of PC; able to work effectively with diverse client population that includes individuals with physical, cognitive, and psychiatric disabilities and limitations. Must be able to travel to satellite office and be available to participate in offsite training and administrative support activities consistent with the primary job duties.

**Supplemental Information**

Benefits:

Do you know what Total Compensation is? [Click here](http://www.spo.state.nm.us/total-compensation.aspx)

Agency Contact Information: Casilda Gallegos 575-781-0629 [Casilda.Gallegos@dvr.nm.gov](mailto:Casilda.Gallegos@dvr.nm.gov)

For information on Statutory Requirements for this position, click the Classification Description link on the job advertisement.

**Bargaining Unit Position**

This position is covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.